

# COLLEGE OF BUSINESS

## Request to Take a College of Business Online Course

Enrollment in online courses is limited and requires a special permission signature from Assistant Dean Dr. Rob Blackstock. Special permission is restricted to students who have a compelling need to take online courses. Preferring to come to campus only certain days of the week, not coming to campus due to work schedules, or living out of town do not qualify as actionable requests for online enrollment.

Note that Dr. Blackstock can only approve enrollment in College of Business courses. You will have to go to other Colleges to get approval for courses outside of business.

---

Please complete the form below if you have an actionable request for online course enrollment. Dr. Blackstock will contact you by e-mail to let you know if you have been given permission to enroll. It is your responsibility for insuring that the approved and signed Advising Form is submitted to the Registrar's Office in order to be placed into the class. Online registration is only granted in person thru the Registrar's office and cannot be done thru BOSS.

NAME \_\_\_\_\_ DATE \_\_\_\_\_

CWID \_\_\_\_\_ GPA \_\_\_\_\_ MAJOR \_\_\_\_\_

E-MAIL ADDRESS (LaTech) \_\_\_\_\_

PHONE/CELL \_\_\_\_\_ EXPECTED GRADUATION DATE \_\_\_\_\_

COURSE REQUESTED

QUARTER \_\_\_\_\_

Course #	Section	Call #	Course #	Section	Call #

Reason for requesting online course (check all that apply):

- I will be off-campus because of an internship
- I am a student athlete who will be out of town frequently. Sport \_\_\_\_\_
- I have to have this class to graduate, and the on-campus class time conflicts with another class I need to graduate. Other Class \_\_\_\_\_
- The on-campus section of this class is full, and I have to take this class this quarter\*
- Other (please specify) \_\_\_\_\_