

JOURNAL ARTICLES DOCUMENTATION POLICY
FOR
PROMOTION/TENURE AND THIRD YEAR REVIEW

COLLEGE OF BUSINESS

1. **Department Head** will provide a candidate for promotion/tenure or third year review the current and former journal classifications in order to use the classification in effect at the time of submission/publication.
2. **Candidate** will specify which journal list applies to each publication and classify the publication type: i.e., Basic research, Applied research, or Pedagogical research using the *Promotion and Tenure Documentation* form. Copies of all "A+" and "A" level articles must be provided.

Faculty Member: _____

Promotion and Tenure Documentation
%+level Publications

Article	Journal	Year of Publication	Volume	Issue (Date)	Page Numbers	A+	Classification (Basic/Applied/Pedagogical)
2		1					
3							
4							
5							
6							
7							
8							
1							

Journal Articles Documentation Policy

Adopted January 16, 2013
Revised November 2016