

# **SELECTION AND REVIEW OF THE GRADUATE FACULTY**

College of Business

The Graduate Faculty of the College of Business is charged with designing, implementing, and maintaining the Graduate Program in the College of Business. These faculty members are part of the University Graduate Faculty and as stated in the Faculty & Staff Handbook:

The Graduate Faculty is charged with the responsibility for conducting and maintaining the graduate programs of the University. The Graduate Faculty introduces students into the current scholarly activities of the various disciplines. Therefore, the members of the Graduate Faculty should be active scholars. In most areas this means research programs which result in publication in refereed journals, proceedings, literary publications or scholarly monographs. Editing and refereeing for these journals is also scholarly activity of importance.

Further, members of the Graduate Faculty of the College must be both academically qualified and intellectually current in accordance with AACSB accreditation standards. To be considered academically qualified a faculty member must hold an appropriate doctorate in the area of their assignment or establish equivalency as provided by AACSB accreditation guidelines. Intellectual currency is maintained through scholarly achievement as evidenced by publications in scholarly/professional journals.

Accordingly, the Graduate Faculty of the College of Business reviews the academic and professional credentials of candidates for Graduate Faculty status as an assessment and affirmation of the quality of the Graduate Program.

Selection and Review of Graduate Faculty  
Adopted August 1982  
Revised April 1997  
Revised March 1998  
Revised February 2006  
Revised September 2008  
Revised May 2009  
Revised May 2016

## **Masters Faculty**

### **Responsibilities, Privileges, and Rights:**

- (1) Instruct in 500 level classes.
- (2) Serve as an advisor to MBA/MPA students.
- (3) Vote on MBA/MPA student issues.
- (4) Serve as a member of a dissertation committee at the invitation of the dissertation chairman<sup>1</sup>

### **Appointment/Reappointment Considerations:**

- (1) An appropriate earned doctorate.
- (2) Evidence of intellectual currency through research (discipline-based<sup>2</sup> or contributions to professional practice) within one or more of the functional areas of business, with a primary emphasis within the applicant's area of specialization. Evidence will consist of two or more published articles in A and/or B journals over the preceding five years.

Any exceptions will require the annual approval of the Dean of the College of Business. Graduate Faculty status will be conferred for a term of three years.

---

<sup>1</sup> On occasion a faculty member, holding Graduate Faculty status but not Doctoral Faculty status, may possess some expertise needed for a particular dissertation. Such faculty may serve on Dissertation Committees at the invitation of the Chair of the Dissertation Committee and approval of the Assoc. Dean.

<sup>2</sup> Discipline-based research is *not* journal specific but rather discipline specific. Acceptable discipline-based research includes research across discipline boundaries where an individual utilizes skills or research specific to his or her primary discipline to make or enhance a contribution in another discipline.

Selection and Review of Graduate Faculty

Adopted August 1982

Revised April 1997

Revised March 1998

Revised February 2006

Revised September 2008

Revised May 2009

Revised May 2016

## **Doctoral Faculty**

### **Faculty Responsibilities, Privileges, and Rights:**

- (1) All responsibilities, privileges, and rights afforded members of the Masters faculty.
- (2) Instruct in 600 level courses.
- (3) Serve (as member or as chairperson) on dissertation committees.
- (4) Serve (as member or as chairperson) on DBA advisory committees.
- (5) Serve (as member or as chairperson) on DBA oral examination committees.
- (6) Serve (as area coordinator, chairperson or member) on comprehensive examination committees.
- (7) Serve on the Graduate Policies and Assessment Committee (college) or the Graduate Council (University).
- (8) Vote on doctoral student issues.

### **Appointment Considerations:**

- (1) An appropriate earned doctorate.
- (2) Indication of productive scholarship through research (discipline-based<sup>2</sup>) within one or more of the functional areas of business, with a primary emphasis within the applicant's area of specialization. Evidence will consist of one of the following over the preceding five years:
  - a. A+ and one or more A or B publications, or
  - b. Two or more Level A publications, or
  - c. A publication plus two or more B publications.

Faculty who has received their doctorate within the past three years may be granted Doctoral faculty status upon meeting the promise of activity in the above considerations. These individuals will be precluded from the chairing of dissertations until they have achieved the minimum publication requirements for tenure and promotion. Exceptions must be approved by the Dean of the College of Business.

Selection and Review of Graduate Faculty  
Adopted August 1982  
Revised April 1997  
Revised March 1998  
Revised February 2006  
Revised September 2008  
Revised May 2009  
Revised May 2016

## **Reappointment Considerations:**

- (1) An appropriate earned doctorate.
- (2) Indication of productive scholarship through research (discipline-based<sup>3</sup>) within one or more of the functional areas of business, with a primary emphasis within the applicant's area of specialization. Evidence will consist of one of the following over the preceding five years:
  - a. A+ and one or more A or B publications, or
  - b. Two or more A publications, or
  - c. A publication plus two or more B publications.
- (3) Guidance of graduate students in scholarly activity.

## **Review Process**

- (1) Faculty who are eligible for appointment/reappointment should submit an *Application for Appointment to the Graduate Faculty* to the appropriate Department Head by April 1 of the appropriate year. Incoming faculty with newly earned doctorates must apply by the end of their first quarter in residence.
- (2) The *Application for Appointment to the Graduate Faculty* should be accompanied by an updated resume.
- (3) The Department Head will evaluate the application in terms of the criteria for selection and appointment and indicate a recommendation. Part of the recommendation will be a summary of the research productivity of the applicant for the appropriate time period. The applications and corresponding recommendations will be forwarded to the Graduate Policies and Assessment Committee by April 15.
- (4) The Graduate Policies and Assessment Committee will evaluate the application in terms of the criteria for selection and appointment and indicate a recommendation to the Dean of the College.
- (5) Final recommendations to the Dean should be made by May 1. Recommendations to the Dean, for incoming faculty with newly earned doctorates, should be made by September 1. Faculty will be notified of the Dean's decision by the Associate Dean for Graduate Affairs and Academic. Research within 30 days of the Dean's receipt of the Committee recommendation. Faculty may appeal negative recommendations directly to the Dean of the College.

---

<sup>3</sup> Discipline-based research is *not* journal specific but rather discipline specific. Acceptable discipline-based research includes research across discipline boundaries where an individual utilizes skills or research specific to his or her primary discipline to make or enhance a contribution in another discipline.

**Application for Appointment to the Graduate Faculty**  
**College of Business**  
**Louisiana Tech University**

Name: \_\_\_\_\_

Attach a current resume/vita.

Publications:

Number of A+ journal article(s) published in last five years:

Number of discipline-based or contributions to professional practice A journal article(s) published in the last five years:

Number of discipline-based or contributions to professional practice B journal article(s) published in the last five years:

Attach a copy of the first page of each article reported above. If accepted but not published within the specified time period, attach a copy of the acceptance letter.

I desire to be a member of the Graduate Faculty and am willing to serve in that capacity.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Recommendation of the Department Head: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Recommended Status (select one):   \_\_Masters    \_\_Doctoral    \_\_Deny

\_\_\_\_\_  
Academic Unit Head

\_\_\_\_\_  
Date

Recommendation of the GPAC:   \_\_Masters    \_\_Doctoral    \_\_Deny

\_\_\_\_\_  
Chairman, Graduate Policies and Assessment Committee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean

\_\_\_\_\_  
Date