INTERNSHIP EVALUATION

Mail to: Mr. Larry Jarrell
College of Business
P. O. Box 10318
Ruston, LA 71272

1.	Handles responsibility of assigned work	☐Excellent	☐Very Good	☐Adequate	☐Fair	☐Poor
2.	Communication Skills	☐Excellent	☐Very Good	☐Adequate	☐Fair	☐Poor
3.	Demonstrates organizational skills	☐Excellent	☐Very Good	☐Adequate	☐Fair	☐Poor
4.	Able to apply necessary skills to job assignment	☐Excellent	☐Very Good	☐Adequate	☐Fair	☐Poor
5.	Completes assigned work	☐Excellent	☐Very Good	☐Adequate	☐Fair	☐Poor
6.	Quality of work performance	☐Excellent	☐Very Good	☐Adequate	☐Fair	☐Poor
7.	Takes initiative/Self motivation	☐Excellent	☐Very Good	☐Adequate	☐Fair	☐Poor
8.	Problem solving ability	☐Excellent	☐Very Good	☐Adequate	☐Fair	☐Poor
9	Demonstrates positive professionalism interaction	☐Excellent	☐Very Good	☐Adequate	☐Fair	☐Poor
10.	**Overall Evaluation**	☐Excellent	☐Very Good	☐Adequate	☐Fair	☐Poor

Section 2. Skills and Knowledge

Please circle the number that best describes how you would rate the student/intern you employed from the College of Business regarding the following skills and knowledge. (N/A is not applicable or unable to judge)

	Poor	Fair	Good	Excellent	N/A
1. Communication Skills (oral & written)	**1**	**2**	**3**	**4**	**0**
2. Leadership Skills (interpersonal and team skills)	**1**	**2**	**3**	**4**	**0**
3. Critical Thinking (uses logic, recognizes patterns, etc.)	**1**	**2**	**3**	**4**	**0**
4. Creative Thinking (open-minded and flexible)	**1**	**2**	**3**	**4**	**0**
5. Technological Skills (use of current technology)	**1**	**2**	**3**	**4**	**0**
6. Research Skills (applies appropriate methodology and analysis)	**1**	**2**	**3**	**4**	**0**
7. Ethics (recognizes ethical dilemmas)	**1**	**2**	**3**	**4**	**0**
8. Professional Skills (awareness of workplace cultures & expectations)	**1**	**2**	**3**	**4**	**0**
9. Global Awareness	**1**	**2**	**3**	**4**	**0**
10. Overall Business Skills and Knowledge	**1**	**2**	**3**	**4**	**0**

Section II. Overall Rating of Business Students

11. Overall, how satisfied are you with the academic standards or expectations in the College of Business?

Very Dissatisfied				Very Satisfied
1	2	3	4	5

12. Overall, how would you rate our students regarding their preparation for employment?

Poor	Fair	Good	Excellent
1	2	3	4

13. What is the major of the student intern you employed in the College of Business?

Accounting 1 Business Administration 2 Computer Information Systems 3
Economics 4 Finance 5 Business Management & Entrepreneurship 6
Human Resources Management 7 Marketing 8

THANK YOU FOR RESPONDING!

Please use the rest of this page to write any additional comments you may wish to make regarding undergraduate education in the College of Business.